



## EQUIPMENT AND FACILITY OPERATING AGREEMENT

To use Dakota Media Access' (DMA's) equipment and / or facilities, users must agree to abide by DMA's Equipment and Facility Operating Policies and complete and sign the following:

- I understand equipment and facilities of DMA are offered to the public for the purpose of producing programming intended for presentation on DMA's cable channels, streaming platforms, and/or radio channel.
- I understand if I damage or lose DMA equipment, I will be responsible for the repair or replacement of that equipment.
- I understand I am responsible for any media recorded with DMA's equipment while at the DMA facilities or on a production location.
- I understand if I damage DMA equipment or facilities, fail to return equipment at the agreed upon time or exhibit inappropriate, hostile, or abusive behavior towards staff, producers, or the public while at the DMA facilities or on a production location, DMA has the right to suspend and revoke any future privilege of using their equipment and / or facilities.
- I understand DMA has the first choice of use on equipment and may find it necessary, at times, to cancel my reservation.

Name: (please print) \_\_\_\_\_

Organization: (if applicable) \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

If under age 18, a parent or legal guardian must sign the following:

- I certify I am the parent or legal guardian of the above, and I give my consent to the foregoing.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_