



TECHNICAL GUIDELINES FOR PACKAGED RADIO PROGRAMS

LENGTH can be shorter, but no longer than the following

30 min Block = 28min 50sec

1-hour Block = 58min 50sec

SUBMISSION STRUCTURE file name must not contain commas, dots, spaces, or periods

Main Folder: Program Title

Sub Folders: Episode > ProgramTitle_Ep#

Playlist > ProgramTitle_Ep#

Eg. Main Folder

Sub Folders

Files



FILE SPECIFICATIONS do not add dynamic processing to exported file

Type: Preferred - WAV files Use throughout workflow (import, export, extract content from CDs)

Acceptable - mp3s Constant Bit Rate: Ideal 320 kbps (min. 256 kbps)

Sample Rate: 44.1 Khz (not TV's 48 Khz)

Volume Level: Peaks normalized to 0dB

MUSIC LICENSE REPORTING REQUIREMENTS

Programs with music require a Playlist of Songs (in order of appearance) to be completed and submitted along with each program. To do so:

A. Fill in "Playlist Template" form at: <http://kdakfm.org/get-on-air/learn-more/> starting on Line 2.

Example:

	A	B	C
1	[Artist Name]	[Song Title]	[Album Name]
2	Peter Wiggler	You Shook Me [originally by: Led Zeppelin]	
3	Led Zeppelin	You Shook Me	Led Zeppelin
4	Mason Jennings	I Love You And Buddha Too	In The Ever

Notes: For a cover song, add [originally by: _____] after song title; If there's no album, leave album column blank.

B. Name Playlist doc: ProgramTitle_episode# - save as a .csv file – eg. SteamersBlues_ep01.csv

FCC REGULATIONS

It is the responsibility of KDAK content producers to understand and adhere to all FCC Regulations. Any violation of FCC Regulations will result in immediate suspension of program and producer may be responsible for any resulting fines imposed by the FCC. For more information, refer to KDAK FCC at <http://kdakfm.org/get-on-air/learn-more/>.